EXECUTION OF ORDER

- 1. Please fill out the order form.
- 2. Immediately after receiving the form, our employees will start to analyze your order. Within 2 hours* from receiving the form, our consultant will contact you informing about the cost of the service.
- 3. Next you will receive an e-mail containing a link to the on-line payment system provided by *dotpay* system.
- 4. After receiving the transfer confirmation from *dotpay*, R&P employees will go straight to fulfilling your order.
- 5. After fulfilling your order we will send you an e-mail containing the confirmation of order completion as well as the detailed information how to download / pick up the documents**.
 - * 2-hour time for response relates to the working days (from 8 AM to 2 PM). We will be responding to orders placed beyond the aforementioned dates immediately after their verification.

^{**} Depending on the form of execution of order chosen in the order form.